



## Hardin County Public Library Application for Employment

Equal Opportunity Employer

(MUST BE 18yrs. Old to APPLY)

Position Applied for \_\_\_\_\_ Date of Application \_\_\_\_\_

### Personal Data

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Name (last, first, middle) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

If employed, can you provide proof of authorization to work in the U.S.? Yes \_\_\_\_\_ No \_\_\_\_\_

Referred by Job Posting \_\_\_\_\_ Friend \_\_\_\_\_ Relative \_\_\_\_\_ Agency \_\_\_\_\_

Other \_\_\_\_\_

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### Education Record

High School: \_\_\_\_\_

Address: \_\_\_\_\_

Degrees or Diplomas \_\_\_\_\_ Years Attended \_\_\_\_\_

College/University \_\_\_\_\_

Address: \_\_\_\_\_

Degrees or Diplomas \_\_\_\_\_ Years Attended \_\_\_\_\_

Trade or Technical Training School \_\_\_\_\_

Address: \_\_\_\_\_

Degrees or Diplomas \_\_\_\_\_ Years Attended \_\_\_\_\_

Graduate School \_\_\_\_\_

Address: \_\_\_\_\_

Degrees or Diplomas \_\_\_\_\_ Years Attended \_\_\_\_\_

**Special Skills, Qualifications, or Volunteer Activities**

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Do you speak a language other than English? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, what language do you speak? \_\_\_\_\_

Summarize any special skills or qualifications that you acquired through employment or other experiences such as volunteering that are applicable to the job that you are applying for: